

Letter Of Employment

To whom it may concern,

<Insert full name> **of** <Insert address> **has been working at** <Insert Employer> **since** <Insert date commenced> **on a** <Insert terms (eg Full time, Part time ect)> **basis.**

<Insert name> **earns an** <annual/monthly/weekly/fortnightly> **income of** \$<insert amount> **and is not on any probationary period.**

Regards

<Insert employer name>

<Title>